



CONSTITUTION OF INSTITUTIONAL QUALITY CIRCLE (IQC)

In supersession to the Registrar Notification No. 0111/2024 dated August 15, 2024. The worthy Vice Chancellor has been pleased to approve the following *Institutional Quality Circle* as per HEC guidelines.

a. Prof. Dr. Muhammad Iqbal Khan, Vice Chancellor	Chairperson
b. Prof. Dr. Muhammad Tahir Khalily, Dean, FSSH	Deputy Chair
c. Dean, FHS	Member
d. Dean, FNM	Member
e. Dean, FPAHS	Member
f. Dean, FoC	Member
g. Registrar, STMU	Member
h. Treasurer, STMU	Member
i. Controller of Examinations, STMU	Member
j. Principal/Vice Principal/Heads of Department/Colleges/School	Member
k. Director QEC	Member
l. Student Council Representatives (one from UG & one from PG)	Member

The terms of reference (TORs) for the Institutional Quality Circle (IQC) include:

- To monitor all relevant external guidance and requirements related to quality assurance, initiating and coordinating action as appropriate.
- To develop and keep under review the university's Academic Policy and Quality Framework, that is, the systems, policies and guidance for assuring and enhancing the quality of students' learning experience and maintaining academic standards, and to consider and manage the outcomes of these processes.
- To have oversight of the university's approach to assuring the completeness, accuracy, reliability and fitness for purpose of information provided for applicants and students.
- To maintain operational oversight of academic and student-related policy and legislation, considering proposals for minor and operational legislative changes, consulting with legal services as appropriate.
- To consider proposals for the addition, withdrawal, suspension, and exceptional amendment of programmes of study of the university. This will normally be undertaken by chair's action for regular reporting to a subsequent meeting of the committee.
- To meet four times a year in its role as the ultimate delegate authority for the management of quality assurance at the university.

Prof. Dr. Izhar Hussain (T.I.)
Registrar, STMU

Distribution:

All Members

Copy for Information to:

- Vice Chancellor, STMU